



SURYA ROSHNI LIMITED

REGD. OFFICE : PRAKASH NAGAR, SANKHOL, BAHADURGARH 124 507 (HARYANA)

Corporate Identity Number (CIN) - L31501HR1973PLC007543

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NOTICE OF EXTRA ORDINARY GENERAL MEETING AND REMOTE E-VOTING INFORMATION

Notice is hereby given that the Extra-Ordinary General Meeting (EGM) of the members of Surya Roshni Limited will be held on **Saturday, 19th day of June, 2021** through video conference (VC), to transact the businesses as set out in the Notice of EGM in compliance with the applicable provisions of the Companies Act, 2013 (Act) and Rules framed thereunder and the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 (Listing Regulations) read with General Circular Nos.14/2020 (dated 8th April 2020), 17/2020 (13th April 2020), 20/2020 (dated 5th May 2020), 22/2020 (dated 15th June, 2020) and 02/2021 (dated 13th January 2021), respectively, issued by the Ministry of Corporate Affairs ("MCA Circulars") and Circular No. SEBI/HO/CFD/CMD1/CIR/P/2020/79 dated 12th May 2020 and Circular No. SEBI/HO/CFD/CMD2/CIR/P/2021/11 dated 15th January 2021 issued by the Securities and Exchange Board of India ("SEBI Circulars"), without the physical presence of the Members at a common venue.

Electronic copies of the Notice of the EGM shall be sent to all the members, as on 21st May, 2021, whose email ids are registered with the Company/RTA/Depository participant(s). Please note that the requirement of sending physical copy of the Notice of the EGM to the Members have been dispensed with vide MCA Circular/sand SEBI Circulars. The Notice will also be available on the website of the Company www.surya.co.in and on the website(s) of the stock exchanges i.e. BSE Limited and National Stock Exchange of India at www.bseindia.com and www.nseindia.com respectively, where the Company's shares are listed.

The facility of casting the votes by the members ("e-voting") will be provided by National Securities Depository Limited (NSDL) and the detailed procedure for the same shall be provided in the Notice of the EGM. The remote **e-voting period commences on 15th June, 2021 (09:00 A.M.) and end on 18th June, 2021 (05:00 P.M.)**. During this period, members of the Company, holding shares either in physical form or in dematerialized form, as on the cut-off date of 12th June, 2021, may cast their vote by remote e-voting or by e-voting at the time of EGM. Members participating through VC / OAVM shall be counted for reckoning the quorum under section 103 of the Act.

Members, who are holding shares in physical/electronic form and their e-mail addresses are not registered with the Company/their respective Depository Participants, are requested to register their e-mail addresses at the earliest for receiving the EGM Notice. Members are requested to provide their email addresses and bank account details for registration to MAS Services Limited, RTA of the Company. The process of registering the same is mentioned below:

In case, Physical Holding	Send a duly signed request letter to the RTA of the Company i.e. MAS Services Limited, or email at info@masserv.com and provide the following details/documents for registering email address and Bank details:	
	a)	Folio No., Name of Shareholder & Mobile No.,
	b)	Copy of PAN Card & Aadhaar Card
	c)	Details of Bank Account: <ul style="list-style-type: none">· Name and Branch of the Bank· The Bank Account type· Bank Account Number· MICR Code Number and IFSC Code· Copy of the cancelled cheque bearing the name of Shareholder
In case, Demat Holding	Please contact your DP and register email address and bank account details in your demat account, as per the process advised by your DP.	

Members holding shares in demat form can update their email address with their Depository Participants. The notice of the EGM shall contain the instructions regarding the manner in which the shareholders can cast their vote through remote e-voting or by e-voting at the time of EGM.

The Notice of EGM will be sent to members in accordance with the applicable laws on their registered e mail addresses in due course.

By Order of the Board
for SURYA ROSHNI LIMITED

Sd/-

B B SINGAL

Sr. V.P & COMPANY SECRETARY

Dated: 26.05.2021

Place: New Delhi

